

REQUEST FOR PROPOSAL
FOR
THE PROVISION AND PUBLIC SAFETY PATROL SERVICES
ON A FIXED TERM CONTRACT
TO THE
PAROW EAST INDUSTRIAL CITY IMPROVEMENT DISTRICT (PEICID) NPC

10 SEPTEMBER 2022



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INTRODUCTION

The application for the establishment of a Parow East Industrial City Improvement District (PEICID) was approved by the Cape Town City Council in April 2022. PEICID operations will formally implemented on 1 November 2022.

MISSION AND VISION OF THE PEICID

To implement a turn-around strategy to halt urban degeneration of the area thereby creating a safe and attractive industrial area.

The vision of the PEICID is to establish and maintain a safe, clean, well-managed industrial area that attracts and retains business investment and industry activities in the area.

GOALS OF THE PEICID

- Improve Public Safety significantly by proactive visible patrolling and cooperation with existing SAPS and City of Cape Town Law Enforcement efforts as well as other security service providers in the area.
- Creating a safe and clean public environment by addressing issues of maintenance and cleaning of streets, pavements, and public spaces.
- Manage existing and new public infrastructure for the future benefit of all the users of the area.
- Protect property values.
- Attract new investment to the area.
- Support and promote social responsibility in the area
- The sustained and effective management of the PEICID area.

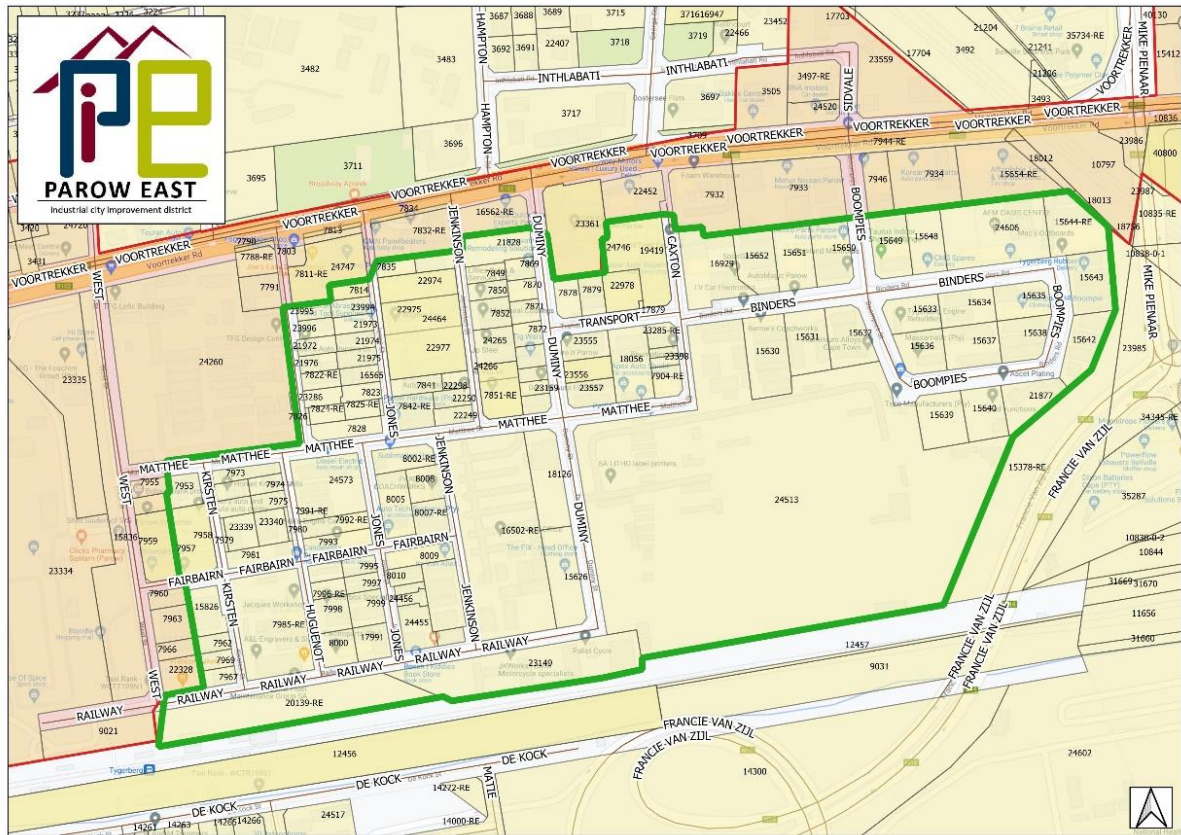
PUBLIC SAFETY AND SECURITY

To improve public safety and security the PEICID works in partnership with the following:

- PEICID Public Safety Service Provider
- SAPS
- Local CPF's
- Other security service providers in the area
- City of Cape Town (Metro Police, Law Enforcement and Traffic Services)
- Neighbourhood Watches
- Community organisations
- Other security stakeholders

PEICID will be patrolled 24 hours a day, seven days a week. This is achieved by a patrol vehicle, a radio and communications network and a manned control room.

PEICID AREA OF RESPONSIBILITY



1 SECTION 1: NOTES TO PROPOSERS

1.1 THE SITE AND APPLICATIONS

1.1.1. The address from where physical security service is required from is:

1.1.1.1. Within the Boundary of the Parow East Industrial City Improvement District

1.1.2. The Proposers shall view the site and ensure they are thoroughly acquainted with all aspects that fall within the scope of physical security services (public safety patrols), including but not limited to the nature of the site and all general matters which may influence the Proposers.

1.1.3. The Proposers are required to conduct a site survey and or risk assessment at their cost and include such to the Proposal document.

1.1.4. The Proposers are requested to quote in accordance with Section 6, Deployment.

1.1.5. The Proposers are also required to confirm if the PEICID requested manpower and equipment is sufficient, inadequate, or excessive. A motivation for additional manpower and/or equipment should be included if it is deemed inadequate after the site survey/risk assessment. Costing for additional manpower and/or equipment should be included in the Proposal submitted as an **additional annexure**.

- 1.1.6. The Proposers are required to only provide the services as set out in Sections 5, 6 of the Request for Proposal.
- 1.1.7. Section 5 and 6 covers the deployment of the Public Safety officers and patrol vehicles.
- 1.1.8. The Board may, at their sole discretion consider the appointment of a separate service provider for the provision of control room and CCTV monitoring services. Should this option be followed, the service provider will be required to set all radios to the prescribed frequency/ies of the centralised control room. The cost of provision of and the programming of radios suitable to communicate with the centralised control room must be borne by the service provider and should be considered in the costing for Options A and B.
- 1.1.9. No claims for any extras in connection with the location, conditions, or nature of the services, will be entertained for the duration of the contract.

1.2 SCOPE OF CONTRACT

- 1.2.1. The Proposal is for the provision and maintenance of public safety patrol services for a period of 44 months, commencing 1 November 2022 until 30 June 2026. The successful Proposer will be required to conduct preparatory deployments from 28 October 2022 in preparation for full service on 1 November 2022 at no cost to the PEICID.
- 1.2.2. This Proposal comprises the provision and maintenance of physical security services (public safety) as defined under section 5 (five) and section 6 (six) hereof, including all aspects contained in the Site Instructions in respect of PEICID site/function which shall be defined and signed by both parties.

1.3 PROPOSALS

- 1.3.1. Proposals must be electronically submitted to the PEICID via email on info@peicid.co.za by no later than 12h00 on Friday, 23 September 2022.
- 1.3.2. The lowest, or any, or portion of any Proposal will not necessarily be accepted and the PEICID does not bind itself to assign any reason for the rejection, or acceptance of a Proposal. Any addition, omission or condition added to the FORM FOR PROPOSERS could result in the Proposal being disqualified.**
- 1.3.3. All costs related to the submission of this proposal must be borne by the relevant applicants/companies/service providers and they shall have no claim for cost recovery to the Board or its representatives whatsoever.
- 1.3.4. The Proposal shall remain valid and open for acceptance for a period of sixty days (60) days from 23 September 2022.
- 1.3.5. The PEICID Board decision on the appointment of the preferred public safety service provider will be final and no negotiations will be entered into.**

1.4 CONTRACT PRICE ADJUSTMENT PROVISIONS

- 1.4.1. The contract price, excluding VAT, will remain fixed and firm for the duration of 12 (twelve) months of the contract period.

- 1.4.2. The contract price shall be increased at the end of each 12 (Twelve) months period in line with the approved PEICID budget.
- 1.4.3. The current PEICID Budget and business plan for 2022/23 – ending on 30 June 2023 is available on the PEICID website at www.peicid.co.za
- 1.4.4. The proposed PEICID budget for 2022-23 is for the period 1 November 2022 to 30 June 2023 for all public safety related services including control room services which is separate to the public safety patrol service.

1.4.5. RATES/PRICES

The rates and prices submitted shall be deemed to include all aspects relating to the provision of a physical public safety patrol service, including but not limited to:

- Deployment and collection of officers.
- Supervision.
- All costs associated with recruiting, training, and uniforms.
- Equipment used by the officers on site in the course of their duties including two-way radios.
- Stationery such as attendance registers and occurrence books.
- The costs of internal investigations and polygraph examinations occasioned by the contractor on its own initiative. Please note that the Proposers costing needs to include two random polygraphs to be conducted at least every 3 months as part of a pro-active initiative.
- Overtime paid by the contractor to its staff in all circumstances.
- All statutory wages increased for the duration.
- All increases in the price of fuel for the duration.
- A fixed rate for additional guards and services.

- 1.4.6. Value added tax shall not be included with the rates and prices but shall be shown separately on the final summary page.

1.5 PROGRAMME

- 1.5.1. The Proposers attention is drawn to the contract dates as contained herein.

2 SECTION 2: CONDITIONS OF CONTRACT

2.1 STANDARD CONTRACT

- 2.1.1. The standard Contract or Service Level Agreement of each Proposer shall be submitted together with the Proposal documents. Proposers are advised that standard clauses such as those disclaiming any-and-all liability, automatically renewing the contract for additional periods and building-in increases shall not be accepted.
- 2.1.2. A final contract will be negotiated in detail with the successful Proposer. The award of the whole or any part of the Proposal to any service provider shall be based on the successful completion of the principal contract prior to such award having any effect.

2.1.3. The contract for the provision and maintenance of physical security services is for a period of 44 (forty-four) months, commencing 1 November 2022 until 30 June 2026. However, a clause shall be drafted into the security contract which gives the PEICID the option to cancel the contract:

2.1.3.1. if the appointed service provider does not perform satisfactorily.

2.1.3.2. if the PEICID is dissolved in accordance with Chapter 4 of the SRA by-law of the City of Cape Town.

2.1.3.3. if the PEICID Term and Business Plan is not renewed by the City of Cape Town should a renewal application be submitted during the contract period.

3 SECTION 3: SPECIAL CONDITIONS OF CONTRACT

3.1 REQUIREMENTS FOR PROPOSALS

GENERAL

3.1.1. Proposers should note that prior to award of this contract, the PEICID will require the Proposer to provide satisfactory assurances regarding availability and suitability of managerial and supervisory personnel and other resources, and methods of deployment, to demonstrate that the required level of service **and supervision** can be attained and maintained. It is proposed that the most senior mobile patrol officer (Officer patrolling by vehicle) on duty will also act as the Shift Manager to further enhance supervision.

3.1.2. Submission of a Proposal shall be deemed to be the Proposers acknowledgement and acceptance of the detailed specification (Section 5) of the Proposal. Prior to formal award of this contract the successful Proposers will be required to provide proof of current and valid professional indemnity insurance.

3.1.3. Notwithstanding this being an invited request for Proposal, the formal employment of the successful Proposers will only be made where the Proposer has complied with the foregoing requirements.

3.1.4. Service providers with proven City Improvement District and Public Safety experience are preferred and Proposers should provide substantive proof thereof in their proposal.

CONDITIONS OF EMPLOYMENT

3.1.5. Under no circumstances will the appointed contractor be entitled to sub-contract the awarded work or any portion thereof without the prior agreement in writing of the PEICID who may refuse such agreement without the need to furnish any reason.

DOCUMENTATION

3.1.6. Any special conditions of offer forming part of the Proposers Proposal submission, which are at variance with the provisions of the Request for Proposal, are superseded by such provisions.

INSURANCE

- 3.1.7. The Proposers are required to maintain their own insurance in respect of Public Liability claims with a limit of indemnity of not less than R5 000 000 (Five million Rand) for any one incident. The Proposers are required to maintain their own insurance in respect of Professional Indemnity claims with a limit of indemnity of not less than R2 000 000 (Two Million Rand) per event.
- 3.1.8. The Proposers are required to effect insurances in respect of the C.O.I.D. Act 1993 and Employer's Liability claims. Proof of such insurances will be required prior to your appointment as a security contractor to PEICID in terms of this Proposal. The Proposers are reminded that they are responsible for insurance of their own equipment and vehicles.

FINANCIAL

- 3.1.9. It is the Proposers responsibility to ensure that their statement of account is timeously submitted to the PEICID for approval. A detailed Tax Invoice must substantiate each item on the statement of account. This documentation should reach the PEICID by the 20th of each month. Payment will be in arrears and be paid by the last day of each month of service delivery.
- 3.1.10. Short postings and failures to deploy the required levels of staff will result in pro-rata deductions and such deductions will be applied to the next account of the service provider on an agreed fee and/or penalty structure.

DEPLOYMENT SCHEDULE

- 3.1.11. The Proposers will be required to provide the necessary resources in order that their services are rendered in accordance with the terms of the Request for Proposal and any variations that may be agreed to by both parties at any time within the duration of the contract. No claims will be recognised for overtime working, disruption, out of sequence activities, or additional supervision and/or personnel unless same has been authorised by the PEICID in writing prior to commencement of such activities.
- 3.1.12. High Standards of efficiency are the essence of this contract, and it is essential that the Proposers services be executed in the most efficient manner. The Proposers will be required to fully supervise their personnel and to be represented by senior management level employees (Contract Manager) at regular progress and coordination meetings as necessary. The Contract Manager must be available to the PEICID management at all reasonable times to address operational and management issues. The Contract Manager will report directly to the PEICID Manager or alternatively to the senior management of the management company. All public safety operations will be directed by the PEICID manager, and all reasonable directives and actions must be adhered to at all times.
- 3.1.13. Any inadequacy in the level of the Proposers supervisory and/or on-site resources will result in immediate rectification by PEICID at the Proposers cost.

STAFF FACILITIES

3.1.14. The Proposers may be required to make suitable arrangements for staff members deployed to the site to have access to rest room and lunchroom facilities and any other such staff amenities where the PEICID do not have such facilities readily available. The need to provide such facilities should be established during the site survey as required in 1.1.3. This may include facilities to charge radios, touches, and cell phones. The cost of provision of such facilities should be included in the fixed price of the Proposer.

SAFETY

3.1.15. The Proposers is required to complete the Mandatory Agreement, as envisaged by Section 37 (2) of the OHS Act No. 85 of 1993 and the Proposers will not be allowed to commence work on the PEICID site until this document has been signed by a duly authorised person and lodged with the PEICID.

3.1.16. It is the Proposers responsibility to ensure that their employees work in conditions compatible with the OHS Act, with all equipment in good order.

3.1.17. It is the Proposers responsibility to ensure that their workplaces and any staff facilities are kept clean and tidy at all times. Failure to comply with this responsibility within 24 hours of being instructed to do so will result in PEICID carrying out such clean up and removal operations and deducting the cost thereof from monies due to the Proposers or which may become due to them (Also refer to 3.1.13).

GENERAL

3.1.18. The Proposers will be obliged to fully comply with the agreed Site Procedures on site and in each function to give effect to their obligations in terms of the service to be rendered.

3.1.19. The following are mandatory requirements that must be included and considered by the Proposers in formulating their Proposal. It must expressly be dealt with in the Proposal document and presentation:

- Signed request for Proposal document.
- Manpower deployment schedule /quotation (Section 6).
- Proposed alternative manpower schedule/quotation (Section 6).
- Company profile.
- Copy of company registration document.
- Copy of company public liability insurance cover.
- Registration certificate and PSIRA registration.
- Bank letter.
- BBBEE certificate or Empowerment credential.
- List of contactable references.
- Letter of good standing from COIDA.
- Tax clearance certificate.
- Site survey and/or risk assessment.
- Contingency plans in the event of labour action.
- Copy of the company's standard contract regarding the provision of security services and all relevant annexures thereto.

4 SECTION 4: PROGRAMME

4.1 Issue of request for Proposal documentation:

Friday, 16 September 2022

4.2 Proposal to be submitted:

Strictly by 12h00 on Friday, 23 September 2022

4.3 Proposal adjudication:

Monday, 26 September 2022 to Friday, 30 September 2022

4.4 Optional presentation by selected company to PEICID Board:

TBD

4.5 Awarding of contract by PEICID Board:

By 7 October 2022

4.6 First Deployment:

1 November 2022 preferred or as agreed upon with the Board.

4.7 End of Contract: 30 June 2026

5 SECTION 5: DETAILED SPECIFICATIONS - PUBLIC SAFETY PATROL SERVICE

The management of the PEICID is set on succeeding in its mandate to make the area a safe, secure, and pleasant working environment for the property owners, businesses and customers that work, visit and shop in the area every day. Therefore, the management will have a zero-tolerance approach towards non-performance and ill-discipline. Any non-performance issues will be dealt with firmly and include insistence on removing any officer from the contract if he or she does not perform to the high standards expected and must be replaced by a suitable and trained officer. Financial penalties will also be drafted into the contract to ensure compliance and effectiveness.

5.1 Fundamental Requirements

- 5.1.1. Conducting foot and vehicle patrols of public spaces within the CID area in order to attend to incidents and accidents and to identify, monitor and report disorder and violations of City by-laws to the relevant CID.
- 5.1.2. Effectively communicate with the City's Safety and Security Directorate, SAPS, the local Community Policing Forum and any Neighbourhood Watch operating in the area, when required.
- 5.1.3. Reporting hazardous street conditions to the relevant CID who will bring same to the attention of the relevant City departments.
- 5.1.4. Monitor suspicious, violent and or dangerous behaviour and report such to the CID control room.
- 5.1.5. Monitoring street vendors to ensure public safety, and reporting violations of relevant City by-laws to the relevant CID who will bring same to the attention of the relevant City departments.
- 5.1.6. Perform any duties that might be required by the Client.
- 5.1.7. Ensure that all crime and or accident scenes are cordoned off until the SAPS and Traffic Services arrive.

- 5.1.8. Assist City Law Enforcement agencies and the SAPS when specifically tasked to do so by the CID.
- 5.1.9. Conduct visits to specific hot-spot areas as identified by the CID
- 5.1.10. Perform citizen's arrests and hand-over suspects to SAPS on their arrival.
- 5.1.11. All personnel assigned to PEICID shall:
- Possess and be able to produce documentary proof of their current and valid PSIRA registration as a security officer of the required grade to perform the duties of the position in which they are deployed.
 - All officers must be South African Citizens and hold a valid South African ID.
 - Have at least 5 full years of experience as a registered security officer.
 - Demonstrate the ability to read and write in English equivalent to the requirements of the post.
 - Have the ability to communicate orally in English, more specifically in emergency situations requiring clear and definitive articulation to assure confidence, control and safety of those involved.
 - Agree to submit to and pass polygraph examinations, an annual physical fitness examination, including drug testing if required by the PEICID at the service provider's cost.
 - Pass a test on Public Safety and Customer Service Relations, to be set forth by agreement between the PEICID and service provider, and undergo periodic training applied by the contractor at its cost to maintain the required standard.
 - All officers will be required to do conversion training from being a static security officer or armed response officer to a patrolling public safety officer ("bobby on the beat") and to be proactive in his or her approach.
 - They are also to have basic knowledge regarding the policing of City of Cape Town by-laws (i.e. illegal dumping, illegal trading, illegal posters etc.).
- 5.1.12. The service provider undertakes:
- That no security officer directly deployed in connection with the PEICID site shall be assigned, reassigned, or transferred within or away from the PEICID site without prior written notification and explanation to the PEICID. This is applied to ensure a long-term deployment of staff in one area thereby underscoring the public safety principle of "know and be known".
 - That all site complements will be correctly deployed on every shift with relation to total number of staff, and grade of officer.
 - To provide annual testing of all personnel on each element of PEICID's emergency management procedures insofar as these relate to the physical duties of security officers.
 - To guarantee and provide documentation proof to the PEICID that all personnel have been subjected to and passed a comprehensive pre-employment background and reference check, this notwithstanding the fact that the employee is a registered security officer.
 - To provide the PEICID with a letter of certification in respect of each employee assigned to the PEICID site to the effect that the officer satisfies all the appointment and training requirements as set forth in this document.
 - All security officers must ideally be 25 years or older.

5.1.13. In connection with operations, the service provider undertakes to give effect to the following:

- Portable Radio communication, body armour, handcuffs, a functional and effective torch, standard issue baton, foul weather gear and an Identity card bearing the Officer's PSIRA grade and registration number, etc. will be supplied by the Contractor. This needs to be included in detail in Section 6, Deployment.
- In terms of the patrol vehicle the service provider shall ensure that each vehicle, apart from its own safety and servicing equipment, is equipped with a fixed vehicle radio, safety tape to cordon off incidents, a set of at least four (4) traffic cones, a torch to inspect dark areas at night, a cell phone running appropriate Android based operating system with appropriate data to support WhatsApp communications to the central control room and support the functioning of the PEICID management system mobile application. The cell phone must have an appropriate built-in camera and GPS for location-based services.
- The service provider needs to ensure that the area is served by the dedicated vehicle at all times and need to plan accordingly for issues related to break-down and servicing so as to ensure a continuous service. This also applies to shift changes.
- Each vehicle is to co-branded accordingly with highly visible PEICID branding of which the detail will be discussed on appointment.
- All cost of the deployment of these vehicles including fuel will be borne by the service provider. The service provider needs to familiarise themselves with the extent of the PEICID area and make allowance for adequate kilometres per shift to ensure appropriate levels of patrol by the patrol vehicles, especially during the night shift and over weekends when the vehicles form the primary patrol service.
- Vehicle tracking will be required, and the service provider need to provide the centralised control room with a suitable user account through which vehicle movements can be verified.
- No Security Officer shall be permitted or required to work on the PEICID site longer than 12 hours, and furthermore no Security Officer that has completed a shift elsewhere within the preceding ten hours may be posted on the PEICID site. In short, officers are not allowed to work double shifts.
- The Security Officer on duty will always wear full uniform, with visible logos/badges. Dress code to be supplied.
- All officers to wear specific branded "bibs"; this will be discussed on appointment.

6 SECTION 6: DEPLOYMENT

The Proposers is requested to submit costing for 1 explicit scenario indicated below as part of their Proposal as Proposed Costing Option A. The Proposers are invited to submit and/or propose an alternative to the PEICID as part of their Proposal as Proposed Costing B – Alternative.

Special requirement

Proposers are kindly requested to include the use of one of the LUV's once a day for the picking up of refuse bags along main roads during day-time or night-time cleaning. The cleaning staff will provide the manpower. Bags will be transferred to holding points or the PEICID office.

PROPOSED COSTING: OPTION A

Currently the PEICID is patrolled 24 hours a day, seven days a week. This is achieved through the deployment of visible security officers based on the "bobby on the beat" principle. In addition, this

deployment is supported by a comprehensive radio and communications network and a centralized control room. A CCTV camera network is planned for deployment in the area.

Deployment – Manpower and monthly service cost (excluding VAT):

Quantity	Grade	Description	Day	Hours
1	B	Mobile Driver	Mon -Sun	Dayshift
1	B	Mobile Driver	Mon -Sun	Nightshift
1	B or C	Foot Patrol Passenger	Mon -Sun	Nightshift
1	B or C	Foot Patrol Passenger	Mon -Sun	Dayshift

The above deployment is as follows: One patrol vehicle 24/7 – The Patrol Vehicle will have 2 persons in the vehicle on every shift.

The following equipment needs to be quoted on. Please note that where no quantity is stipulated the Proposers must indicate the proposed quantity per item to be adequate and to enable the Proposers to conduct the service required. If additional equipment is required based on the site survey, additional items motivated for costing should be included here.

Equipment	
Quantity	Item
1	Vehicle Radio Set
2	Two-way Handheld Radio Sets
1	Patrol Vehicle – 24/7 (inclusive of all running cost including fuel – R minimum 80 km per vehicles per shift)
6	Security Bibs
1	Cellphones with data (1 each per vehicle)
	Allowances as may be required
	Non-Lethal Firearm for self-protection as so deemed required
	Bullet Proof Vest if so deemed required
	Patrol Vehicle Tracking System

Security patrol vehicles

It is recommended that these vehicles be LUV's, i.e. Nissan NP200 or better with strengthened canopy. Each vehicle is to be fitted with a radio and branded; accordingly, such detail to be discussed on appointment. All drivers are to be dedicated to the PEICID contract and to possess good leadership and communication skills.

PROPOSED COSTING: OPTION B – ALTERNATIVE

The Proposers are invited to submit and/or propose alternatives to the PEICID after an assessment site visit /risk assessment was conducted and the Proposers believes alternative technologies/equipment/manpower could be utilised to provide the required service. Please include such as Proposed Alternative Costing: Option B in the Proposal.

7 SECTION 7: PROVISION OF CONTROL ROOM AND CCTV MONITORING SERVICES

Control Room and CCTV monitoring services will be provided by a separate service provider.

8 SECTION 8: FORMS FOR PROPOSERS

PROVISION AND MAINTENANCE OF PUBLIC SAFETY SERVICE TO THE PEICID – OPTION A

We, the undersigned are willing to contract for, perform and complete the whole of the works relating to the provision and maintenance of a physical security guarding service in accordance with the Specifications prepared and furnished pursuant to this PROPOSAL.

(Figures) R _____ per month (Proposed Costing A) without VAT

(Words) _____ per month without VAT

The following documentation is attached:

1. A detailed and full costing schedule as per request for PROPOSAL document.
2. A proposed compliment and costing schedule.
3. Site Survey / Risk Survey.
4. All relevant documentation as requested in Section 3.

We hereby certify that we have inspected the site/s and have fully acquainted ourselves as to the conditions under which the work is to be performed.

We further undertake that this PROPOSAL shall hold good for a period of sixty (60) days from the date of closing of the request for PROPOSAL.

We agree that the lowest, or any, or portion of any PROPOSAL will not necessarily be accepted.

SIGNED: _____
(Printed Name)

SIGNATURE: _____

IN THE CAPACITY: _____
OF (Designation)

ON BEHALF OF : _____

ADDRESS : _____

TELEPHONE NO. : (021) _____ DATE: _____

PROVISION AND MAINTENANCE OF PUBLIC SAFETY SERVICE TO THE PEICID – OPTION B

We, the undersigned are willing to contract for, perform and complete the whole of the works relating to the provision and maintenance of a physical security guarding service in accordance with the Specifications prepared and furnished pursuant to this PROPOSAL.

(Figures) R_____ per month (Proposed Costing B) without VAT

(Words) _____ per month without VAT

The following documentation is attached:

1. A detailed and full costing schedule as per request for PROPOSAL document.
2. A proposed compliment and costing schedule.
3. Site Survey / Risk Survey.
4. All relevant documentation as requested in Section 3.

We hereby certify that we have inspected the site/s and have fully acquainted ourselves as to the conditions under which the work is to be performed.

We further undertake that this PROPOSAL shall hold good for a period of sixty (60) days from the date of closing of the request for PROPOSAL.

We agree that the lowest, or any, or portion of any PROPOSAL will not necessarily be accepted.

SIGNED: _____
(Printed Name)

SIGNATURE: _____

IN THE CAPACITY: _____
OF (Designation)

ON BEHALF OF : _____

ADDRESS : _____

TELEPHONE NO. : (021) _____ DATE: _____

PROPOSAL email to use the following subject line: "PROPOSAL for Public Safety Services – PEICID" are to be delivered via email to info@peicid.co.za before 12h00 on Friday 23 September 2022.

PROPOSALS RECEIVED AFTER THE CLOSING TIME (12H00 ON FRIDAY, 23 SEPTEMBER 2022) WILL NOT BE CONSIDERED.