



# PAROW EAST INDUSTRIAL CITY IMPROVEMENT DISTRICT AGM 23 OCTOBER 2023

**MINUTES OF THE PAROW EAST INDUSTRIAL CITY IMPROVEMENT DISTRICT (PEICID) ANNUAL GENERAL MEETING HELD ON 23 OCTOBER 2023 AT DIESEL-ELECTRIC, 27 JONES STREET, PAROW EAST AT 16H00**

**Present**

Michael Birch	(MB)	PEICID Director and Chairperson
Werner Barnard	(WB)	PEICID Director
Gary Nieuwstad	(GN)	PEICID Director
Emile du Toit	(EdT)	PEICID Director
Matthys van Eck	(MvE)	PEICID Director
Gene Lohrentz	(GL)	MD of Geocentric as the PEICID Management Company

See the attached attendance register for additional attendees:

<b>1. WELCOME</b> a. The Chairperson welcomed all present. He thanked all involved for their support including the CID management, the Board members, and the City of Cape Town.	<b>ALL</b>
<b>2. QUORUM TO CONSTITUTE A MEETING</b> a. GL noted that the PEICID have not received any new membership applications. b. GL noted that Tracy da Silva Azevedo has resigned as director and member. c. GL noted an apology from Cllr Visser. d. GL noted a proxy from Hannes Louw. a. GL announced that a quorum is present and that the meeting is properly constituted.	<b>ALL</b>
<b>3. APPROVAL OF PREVIOUS MINUTES AND MATTER ARISING</b> a. The minutes of the January 2023 SGM were approved by a show of hands.	<b>ALL</b>
<b>4. APPROVAL OF THE AGENDA</b> a. GL presented the agenda to the meeting. b. The agenda was approved, and nothing was added. c. There were no matters arising.	<b>ALL</b>
<b>5. CHAIRPERSON'S REPORT</b> a. GL noted that the chairperson's report is available in the Annual Report that is available on the PEICID website.	<b>ALL</b>
<b>6. FEEDBACK ON OPERATIONS</b> a. GL presented the feedback of the year's operations with specific reference to Public Safety, Cleaning, Greening, Urban Management and Social Upliftment. b. GL presented the meeting with public safety statistics during the reporting period, which were recorded by the 1 patrol vehicle with two patrol officers. c. GL highlighted that the PEICID has recorded 1,400 public safety incidents and presented the meeting with various public safety incidents. d. GL updated the meeting on the installation of the completed CCTV Network and noted that they have installed battery backups at 3 of the CCTV sites. e. GL presented the meeting with incidents that the CCTV Network assisted the PEICID with.	<b>ALL</b>

Minutes Approved: \_\_\_\_\_ PEICID Chairperson



<ul style="list-style-type: none"> <li>f. GL presented the statistics of the cleaning and urban management activities recorded during the reporting period.</li> <li>g. GL highlighted that PEICID has collected nearly 4,000 bags of litter and reported or fixed 101 urban defects.</li> <li>h. GL noted that it is very important for the PEICID to keep the drains clean, to ensure that there is no fludding.</li> <li>i. GL noted the various urban management activities of the PEICID cleaning team.</li> </ul>	
<b>7. ACCEPTANCE OF THE AUDITED FINANCIAL STATEMENTS</b> <ul style="list-style-type: none"> <li>a. The meeting adopted and approved the 2022/2023 AFS of the Parow East Industrial CID.</li> </ul>	<b>ALL</b>
<b>8. APPROVAL OF BUDGET</b> <ul style="list-style-type: none"> <li>a. GL presented the meeting with the budget for the year 2024/25.</li> <li>b. GL noted that the PEICID proposes to use the budgeted amount as approved in the 5-year business plan and merely move funds around within the budget.</li> <li>c. The meeting approved the 2024/2025 budget.</li> </ul>	<b>ALL</b>
<b>9. APPROVAL OF IMPLEMENTATION PLAN 2024/25</b> <ul style="list-style-type: none"> <li>a. GL presented the meeting with the implementation plan for 2024/25.</li> <li>b. The members approved the implementation plan.</li> </ul>	<b>ALL</b>
<b>10. APPOINTMENT OF AUDITORS AND COMPANY SECRETARY</b> <ul style="list-style-type: none"> <li>a. GL noted that the current auditors are C2M.</li> <li>b. The members approved the re-appointment of C2M as the auditors.</li> <li>c. GL noted that C2M Tax and Advisory Services currently acts as Company Secretary.</li> <li>d. The members approved the re-appointment of C2M Tax and Advisory Services as the company secretary.</li> </ul>	<b>ALL</b>
<b>11. STAND DOWN &amp; RE-ELECTION OF THE BOARD</b> <ul style="list-style-type: none"> <li>a. GL noted that there are no nominations for new directors.</li> <li>b. GL noted that Tracy da Silva Azevedo has resigned but have not made herself available for re-election.</li> <li>c. In terms of the rotation of board members Matthys van Eck has resigned and made himself available for re-election</li> <li>d. The meeting re-elected him to the board.</li> </ul>	<b>ALL</b>
<b>12. SPECIAL RESOLUTION: AMENDMENT OF THE NEW MEMORANDUM OF INCORPORATION</b> <ul style="list-style-type: none"> <li>a. GL presented the meeting with a presentation from the City of Cape Town, which discussed the proposed amendments to the Memorandum of Incorporation (MOI).</li> <li>b. GL explained that the changes were made to bring the MOI in line with the new CID Bylaw and Policy.</li> <li>c. GL discussed the most significant changes of the proposed MOI versus the old MOI.</li> <li>d. The meeting approved the amendments of the MOI by a show of hands.</li> <li>e. No members objected to the amendments.</li> </ul>	<b>ALL</b>
<b>13. GENERAL</b> <ul style="list-style-type: none"> <li>a. No questions or comments were made.</li> </ul>	<b>ALL</b>
<b>14. CLOSURE</b> <ul style="list-style-type: none"> <li>a. Michael Birch thanked all the role players. He then closed the meeting.</li> </ul>	<b>ALL</b>

Minutes Approved: \_\_\_\_\_



\_\_\_\_ PEICID Chairperson